

Permit Policy for Renewals and Extensions

Residential Building Permits;

R105.5 Expiration. Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. The building official is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

Building Permits, Other;

105.5 Expiration. Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance, or if the work authorized by such permit is suspended or abandoned for a period of 180 days after the time the work is commenced. The building official is authorized to grant, in writing, one or more extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated.

Electrical Permits;

90-17. If work for which a permit is issued is not started within 6 months of the date of permit issuance or if work is abandoned for a period of 6 months, then the permit shall lapse and cease to be in effect. The enforcing agency shall provide notice of this requirement to the permit holder.

Mechanical Permits;

106.4.3 Expiration. Each permit issued by the code official under the provisions of the code shall expire by limitation and become null and void if the work authorized by the permit is not begun within 180 days from the date of the permit, or if the work authorized by such permit is suspended or abandoned at any time after the work is begun for a period of 180 days. Before work is recommenced, a new permit shall be first obtained, provided no changes have been made or will be made in the original construction document and that suspension or abandonment has not exceeded 1 year.

106.4.4 Extensions. A permittee holding an unexpired permit may apply for an extension of the time within which the permittee may begin work under that permit if for good and satisfactory reasons. The code official shall extend the time for action by the permittee for a period not exceeding 180 days if there is reasonable cause. No permit shall be extended more than once.

Plumbing Permits;

106.5.3 Expiration. Each permit issued by the code official under the provisions of the code shall expire by limitation and become null and void if the work authorized by such permit is not commenced within 180 days from the date of such permit, or if the work authorized by such permit is suspended or abandoned at any time after the work is commenced for a period of 180 days. Before such work may be recommenced, a new permit shall be first obtained for such work, provided no changes have been made or will be made in the original construction document for such work and provided further that such suspension or abandonment has not exceeded 1 year.

106.5.4 Extensions. A permittee holding an unexpired permit may apply for an extension of the time within which the permittee will commence work under that permit when work is unable to be commenced within the time required by this section for good and satisfactory reasons.

The code official shall extend the time for action by the permittee for a period not exceeding 180 days if there is reasonable cause. No permit shall be extended more than once.

Suspension or revocation. The Code official is authorized to suspend or revoke a permit issued under the provisions of this code wherever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or regulation or any of the provisions of this code.

Changes; All documents provided to this department for approval shall be on the site for reference when approval has been given. Any changes of the documents provided and approved shall be submitted during the progression of the project for approval by this department. This may be materials being changed, floor plans altered, windows being moved, items being added or subtracted, ect. **ALL CHANGES MUST** be approved by this department.

If no contact has been made or inspections for a period of 180 days, an inspection pertaining to extension or closing of the permit in question will be conducted. A fee for this inspection or renewal will be **charged**. To receive an extension of a permit it **MUST BE OBTAINED WITHIN AND BEFORE THE LAPSE OF THE 180 DAY PERIOD!!!!**